Change Note for the update of the PM² Guide from v3.0.1 to v3.1

The publication of this new version of the PM² Guide v3.1 is a minor release that does not change the PM² Methodology in any way. It serves the following purpose:

1) **Reference contemporary areas of concern** in project management, such as Sustainability, Data Protection, IT Security, and UX. Added in the Appendix.

2) **Implement corrections** of minor mistakes and omissions from the v3.0.1 Guide.

3) **Update the copyright statement** to be aligned with the EC's standard CC BY 4.0 license.

4) **Implement updates** to enhance the reading experience, but without changing any critical aspect of the methodology guide.

In more detail:

1) **Reference contemporary areas of concern:**
New appendix sections present project management considerations which are pertinent to specific domains. For instance, in the context of IT projects, considerations for Data Protection, IT Security, and UX are critical. While sustainability considerations are more central to engineering or construction projects, they remain relevant across diverse project domains. These considerations are introduced through brief half page sections, as it is not the purpose of a generic methodology guide (such as the PM² Guide) to overly expand on these.

   a. Appendix D has been renamed from **PM² Extensions** to **PM² Extensions & Considerations**.

   b. Four new sections have been added to Appendix D to introduce Sustainability, Data Protection, Information Security, and UX.

   c. A new section has been added: **D.2 Considerations in PM²: Sustainability, Data Protection, IT Security, UX** to include the following 4 sub-sections:

   - D.2.1 Sustainability Considerations in Project Management
   - D.2.2 Data Protection Considerations in Project Management
   - D.2.3 IT Security Considerations in Project Management
   - D.2.4 Lean UX Considerations in Project Management

   d. The change to the Table of Contents of the Guide was minimised to the following:

1) **Implement corrections** of minor mistakes and omissions from the v3.0.1 Guide.

   a. Fig 3.2 caption correction to "indicative overlapping of phase related activities" to accurately explain that it's the activities that may be overlapping, not the phases (PM² Phases are sequential and non-overlapping)

b. Corrected Fig. 6.1 where in steps 4&5 the Project Handbook was incorrectly indicated as an output instead of the Work Plan.
c. Corrected the Table of Contents as Appendix *F.2 Personal and Professional Virtues* was not listed.
d. Corrected the Appendix A: Contributions and Acknowledgements where the whole section with the acknowledgements was omitted in v3.0.1. The section was re-introduced exactly as it was in the previous editions of the PM² Guide (latest v3.0) and all the PM² Methodology Overview publications and their translations.

2) **Update the copyright statement**
In order to align with the EC copyright policy, the copyright statement has been updated to the following:

v3.0.1
Reproduction and reuse is authorised provided the source is acknowledged

v3.1
Reproduction and reuse is authorised provided the source is acknowledged
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The Commission's reuse policy is implemented by Commission Decision 2011/833/EU of 12 December 2011 on the reuse of Commission documents (OJ L 330, 14.12.2011, p. 39 – https://eur-lex.europa.eu/eli/dec/2011/833/oj).

3) **Implement updates**:
Minor updates that don't impact the methodology but ensuring that they are aligned with the publications strategy for 2024-2025. Some indicative updates are:

a. updated the presentation of Open PM² vs PM²,
b. updates of links to websites and other resources,
c. added link to the pm2.europa.eu website,
d. removal of duplication of references to relevant links and resources,
e. update of the description of PM²-PgM to align with the corresponding guide,
f. removed the description of the phases of PM²-PgM as the PM²-PgM Guide is now published,
g. addition of planet to the Ps of project management,
h. updated the names of the CoEPM² Team and the publishing Unit,
i. updated the section on Useful Online Resources,
j. correction in the Glossary definition of TCO,
k. added two new terms in the Glossary (Risk Threshold, Risk Tolerance).